

Dairy Bar

Position - Superintendent II

PURPOSE

The purpose of the Dairy Bar Superintendent position is to insure the successful operation of the 4-H Leaders Association Dairy Bar. The goal of the Dairy Bar is to raise funds while offering good and reasonably priced food. Personal contacts and quality output are of major importance in promoting 4-H in our area. Typical, though not all-inclusive duties include:

RESPONSIBILITIES

- Assist Superintendent I in the operation of the Dairy Bar during the county fair.
- Schedules for Superintendent II positions are set (hours listed on Dairy Bar Application).
- Insures that good safety and health practices are followed.
- Make sure food stand is clean.
- Dairy Bar will open at 10:00 a.m. on Wednesday; 7:00 a.m. on Thursday and Friday; 8:00 a.m. on Saturday and Sunday.
- 4-H Dairy Bar will be staffed with youth leaders on Tuesday evening, beginning at 4:00 p.m.
- Dairy Bar will close by 10:00 p.m. on Tuesday-Saturday and 6:00 p.m. on Sunday.
- Provide a positive learning experience for 4-H members/leaders/parents.
- Keep working conditions as pleasant as possible.
- Give encouragement, positive suggestions and thank you's.
- Review past and present policies and suggest ways to improve to the 4-H Leaders Association Executive Committee.
- Learn how to open and close the Dairy Bar.
- All paper work, recipes, invoices and etc. must be turned into the UW Extension Office upon separation from the Dairy Bar.
- Superintendent I will have the final decision on conflicting matters during the fair.
- Must hand in a report to the UW-Extension Office of your hours with duties indicated involving the Dairy Bar within two weeks after the fair.
- Must review and follow all health requirements.
- All superintendents will work in any and all areas when needed.
- No alcohol, tobacco, or drugs allowed.

Responsible to the 4-H Leaders Association Executive Committee

February 2014

\\OCAPS2\ocshare\UWX\4HINFO\Fair\Dairy Bar Information\Superintendent application.descriptions\superintendent2.doc