

Outagamie County 4-H Dairy Committee

&

Outagamie County 4-H Leaders Association



2019 OUTAGAMIE COUNTY 4-H DAIRY EDUCATION & POLICY HANDBOOK



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Be sure to read this handbook closely as there are some new rules.

DAIRY COMMITTEE GOVERNANCE AND PURPOSE

The Outagamie County Dairy Committee is an advisory group to the Outagamie County 4-H Leader's Association which in turn, provides leadership to the Outagamie County Junior Fair and provides advisory information to the Outagamie County Fair Association. The overall purpose of the committee is to provide organizational and educational programming in Outagamie County for youth and leaders.

Through the committee, opportunities are created to give Outagamie County youth practical hands-on experiences in animal management with an emphasis on skills development for life-long learning.

The content of these educational experiences includes:

- providing research-based education*
- teaching the transfer of skills developed through animal project*
- participation to areas outside of the dairy program*
- promoting the humane care of animals*
- promote the continuance of the dairy industry in Outagamie County.*

The Outagamie County Dairy Committee also identifies and/or addresses issues of concern about dairy for the Outagamie County 4-H Leaders Association and makes recommendations to the Outagamie County 4-H Executive Board regarding ethical, appropriate, and equal opportunities for all county youth in organizations which participate in dairy animal activities.

DAIRY HANDBOOK PURPOSE

This guide has been developed by the Outagamie County Dairy Committee and the Outagamie County 4-H Leaders Association as a reference for new and current members. Its purpose is to help interested parties better understand the goals and the responsibilities of the committee.

A successful committee depends on the support of youth who participate in county dairy projects, their families and individuals with careers and knowledge about the dairy industry. We need your participation.

The best way to participate is to stay informed by attending committee meetings, sharing your ideas with the committee, and taking on leadership roles by volunteering to help with the organizational and educational events which are sponsored by the committee.

We hope that this guide will help you and your family to have positive experiences in the dairy animal activities and, at the same time, help you to develop the skills and knowledge you need to be successful.

Amendments and modifications will be published in "4-H Connections" with approval by 4-H Leaders Executive Board and Dairy Committee

COMMITTEE PARTICIPANTS GUIDELINES

Committee Members

The Dairy Committee is composed of a chairperson who is selected annually to chair the meetings, a representative from the 4-H Leader's Association, and youth/adult members of affiliated clubs, chapters, and organizations. The chairperson may appoint special interest committees to address dairy policies or issues and make recommendations to the whole of the committee. The Dairy Committee is open to all youth and adults that are interested in the dairy project.

Dairy Committee Responsibilities

1. Provide recommendations on dairy policies and procedures to Outagamie County 4-H Leaders Association.
2. Provide educational opportunities for youth in the dairy projects.
3. Review and update annual county dairy animal programs and policies.
4. Recommends dairy superintendents and judges for Fair.

Voting Privileges

All youth and adults who are signed up to be members of the Outagamie County Dairy Committee by the first meeting of the year are eligible to vote.

Advisory Organization

Outagamie County UW-Extension 4-H Youth Development Agent and Agriculture Agent advise the committee as a part of their extension education responsibilities. These advisors serve only an educational role and do not have voting privileges.

Committee Outcomes

Outcomes are the planned purposes of a committee. Their presence provides the community with ways to monitor and evaluate committee planning and organizing and to ensure that youth participating are developing the skills and knowledge intended by the committee.

The Outagamie County Dairy Committee will...

1. provide educational and organizational experiences for Outagamie County youth in the dairy projects so they develop the skills needed to be successful dairy producers.
2. promote ethical and fair behavior by all participants so all participants have safe and positive experiences in dairy animal projects.
3. promote ethical care of animals so animal projects meet state health standards.
4. encourage the transfer of skills learned by youth through dairy projects to live experiences so youth develop the skills needed to be capable and successful youth.

COUNTY AND DISTRICT FAIRS

Reference Chapter ATCP 160 County and District Fairs (Agriculture, Trade & Consumer Protections Wisconsin Administrative Code) for most up to date information regarding Fair and exhibition requirements including class definitions. https://docs.legis.wisconsin.gov/code/admin_code/atcp/140/160/Title; Also found in the Outagamie County Fair Junior Fair Premium Book 2019-2020

OUTAGAMIE COUNTY FAIR ASSOCIATION JUNIOR FAIR

GENERAL RULES & REGULATIONS

(For complete Rules and Regulations, reference Outagamie County Fair Junior Fair Premium Book 2019-2020)

Amendments:

1. The Outagamie County Fair Board reserves the right to amend or add to these rules at any time.
2. Please check the online version of the fair premium book for any updates. The Online Premium Book supersedes the printed Outagamie County Fair Premium Book.

Eligibility and Entry Requirements:

3. Wisconsin Agriculture, Trade, and Consumer Protection Chapter ATCP 160 governs county fairs.
4. Entries in this division are open to certified members of Outagamie County 4-H Clubs, Outagamie County FFA, and FCCLA Chapters, Junior Breed Associations, and any other county recognized youth organizations (including schools, individual classes, school clubs, scouts, etc.) under adult leadership with an education program approved by the Fair.
5. Junior Fair exhibitors must be enrolled in 5-year old kindergarten through grade 13 or under 20 years of age as of January 1 of the current year.
6. Youth must be members in good standing of their organization on or before January 1st of the fair year. Proof of valid membership may be required.
7. A Junior Fair exhibitor may only exhibit in projects that he/she is enrolled in for the current year.
8. All exhibits must represent the work of the exhibitor for the current year only.
9. Any exhibitor showing at a different county fair in the same calendar year in junior competition is not eligible to exhibit in the same department at the Outagamie County Fair.
10. Junior Fair entry begins on April 15th online at www.OutagamieCountyFair.com. Only online entries will be accepted. Please print a copy of your online confirmation for proof of entry.
11. Junior Fair entry deadline is May 25th at 11:59 p.m.
12. NO LATE ENTRIES!!! No changes or additions to entries will be allowed after the deadline. Exhibit Information:
13. Entry tags will be ready by the last Monday in June. 4-H entry tags will be distributed to main leaders at the June 4-H Leaders meeting. Other groups will need to make arrangements to pick up entry tags at the fair office. 14. ALL exhibits must be entered on Wednesday between 10:00 a.m. and 6:00 p.m.
15. Only one entry per lot number is permitted. Exceptions may be made in market classes.
16. Entry tags must be securely fastened to the exhibit. Claim checks are required for release of entries at the close of the Fair.
17. No junior fair member will be allowed to enter the same animal or item in both junior fair and open class. 18. A junior fair exhibitor may enter in open class – exhibitor must follow open class regulations.
19. Exhibitors are requested to pay particular attention to their articles or animals on exhibition and at the close of the fair take charge of the same.
20. The Outagamie County Fair Association will take every precaution for their safekeeping but will not be held responsible for any damage, loss, or accident that may occur.
21. Entries CANNOT be taken from the grounds until Sunday evening at 5:00 p.m. Premiums will be withheld if entries are removed before 5:00 p.m. Buildings will be open until 7:00 p.m. for pickup of entries.

Animal Exhibitor Information:

22. Live animals may be exhibited by those in grades 3 and up.
23. Animal exhibitors must provide State approved identification for each animal.
24. Premise ID is required on entry information.
25. Market class exhibitors are allowed 2 entries in a lot (3 for sheep) but only 1 per weight break. Only 1 premium will be paid per weight break.
26. Animal fees are required to be paid by June 20th.
27. The Fair Association does not furnish feed, straw, or bedding for animals.
28. Animal exhibitors are required to turn in the Animal Check-In Forms to the Superintendent on Entry day.
29. Animals which show symptoms of a disease cannot be shown. The superintendent of any department may in his/her discretion require the exhibitor to procure a written confirmation from a licensed veterinarian that the animal is free of any infectious or contagious disease.
30. It is suggested that all animals in this division be the property of the exhibitor and in all cases, they must be fed and cared for by the exhibitor.
31. All animals entered in purebred classes must be registered and registration papers must be shown at the fair.
32. Decorations in the dairy and livestock barns must be completed by 7:00 p.m. on Wednesday of fair week.
33. Please see the website for the current year's Dairy and Livestock project guidelines. www.OutagamieCountyFair.com Judging Information:
34. If an exhibitor cannot be present for the judging, another junior exhibitor may present the absent exhibitor's entries to the judge. There is no automatic penalty for exhibitors who are not present for their judging. Exhibitor must notify the department superintendent of the substitute.
35. Exhibitors must bring a device to play any video, power point, music, or computer entries that need to be played.
36. All decisions of the judge are final. All exhibitors, parents, and spectators are expected to treat judges with respect. Anyone is welcome to discuss with the judge ways to improve their project or their showing skills after the completion of the show. It is not appropriate to harass or argue with the judge.
37. Exhibits not meeting the requirements will be lowered one placing. Index 6 Additional Information:
38. Admission to the grounds will be charged Wednesday from 4 p.m. to close and daily from 8:00 a.m. to close.
39. Only animals entered as exhibits or for fair sponsored exhibitions are allowed on the grounds.
40. The Outagamie County Fair Association has the right to publish, and copyright any exhibitor's image (including audio, moving image or photography) for educational programs, websites, and promotion of its programs. Any exhibitor not wanting to be photographed needs to submit a letter to the Outagamie County Fair office by April 1.
41. Those participating in the Outagamie County Fair Junior Fair may request reasonable accommodations for disabilities by contacting the Outagamie County Fair office by July 1st.

Award Information:

42. Please send a thank you to any sponsors of awards that you received!
43. Premium checks must be cashed within 120 days of date of issue.
44. Should a premium be found to have been obtained by false evidence or misrepresentation or a violation of any other rules contained in the book, the exhibitor will be deemed to have forfeited the premium and the money will be withheld by the Fair Association.

OUTAGAMIE COUNTY DAIRY COMMITTEE

GENERAL RULES & REGULATIONS

(For complete rules and regulations, reference Department 101 – Dairy Cattle, of the Outagamie County Fair Junior Fair Premium Book 2019-2020)

General Requirements

1. Members must furnish feed, bedding and necessary equipment.
2. All members, leaders, and parents involved in the dairy project must respect rules, choices, and decisions made by any judge, superintendent, chaperone, and anyone else in authority. The only exceptions are those situations putting people or animals at risk. Any person not respecting the person in charge and their decisions can be brought before the Fair Manager, if during County Fair, or the 4-H Leaders Association, if during other times of the year, who will determine appropriate actions.

Judging

1. Judging starts at 9:00 a.m. on Thursday; showmanship starts at 1:00 p.m. on Friday.
2. Unruly animals in the show ring are taken to the side, not shown any further in the ring, but will be placed in the class.

Entries

1. Animal fee is \$3/entry.
2. Exhibitors may enter 6 animals and only exhibit 4 animals. Members may only exhibit 1 animal per lot number.
3. Members must exhibit their own project animal. In the case of disability, the animals may be exhibited by another Outagamie County Junior Fair exhibitor who is the same age or younger than the disabled member. In case of member entering only one animal needing to stay home for vet certified health reason, member would be able to exhibit another animal entered in junior fair for showmanship only.
4. Exhibitors must bring completed Outagamie County Fair Animal ID form to the Superintendent on entry day. Premise ID MUST be on this form.
5. Registration papers on all purebreds must be cleared with leaders before entries are made and members must show proof of registration to the Fair Superintendents on entry day of the fair (Wednesday).

ATCP 160.08 Class definitions; individual classes.

(1) DAIRY CATTLE.

- (a) A spring calf is one born on or after March 1 of the exhibit year.
- (b) A winter calf is one whose date of birth is between December 1 of the year preceding the exhibit year and February 28 or 29 of the exhibit year.
- (c) A fall calf is one whose date of birth is between September 1 and November 30 of the year preceding the exhibit year.
- (d) A summer yearling is one whose date of birth is between June 1 and August 31 of the year preceding the exhibit year.
- (e) A spring yearling is one whose date of birth is between March 1 and May 31 of the year preceding the exhibit year.
- (f) A winter yearling is one whose date of birth is between December 1 of the second year preceding the exhibit year and February 28 or 29 of the year preceding the exhibit year.

- (g) A fall yearling is one whose date of birth is between September 1 and November 30 of the second year preceding the exhibit year.
- (h) A 2 year-old is one born between September 1 of the third year preceding the exhibit year and August 31 of the second year preceding the exhibit year. A 2-year-old includes a yearling that has freshened.
- (i) A 3 year-old is one whose date of birth is between September 1 of the fourth year preceding the exhibit year and August 31 of the third year preceding the exhibit year.
- (j) A 4 year-old is one whose date of birth is between September 1 of the fifth year preceding the exhibit year and August 31 of the fourth year preceding the exhibit year.

Animal Qualifications

1. Registration papers on all purebreds must be cleared with superintendents on entry day and members must show proof of registration at the fair.
2. Grade animals must show the color and marking characteristics of the breed. Any Holstein with an RHA lower than 87% must be entered as a grade animal.
3. In classes where the word purebred is used, defines the animal is of purebred origin, follows the breed organization requirements of registry and has registration papers.
4. The deadline date for the purchase of calves, yearlings, and cows by dairy members will be June 1 of the show year.

Animal Health

1. Wisconsin Animal Health Regulations for Fairs and Shows in Wisconsin
https://datcp.wi.gov/Pages/Growing_WI/FairsAndShows.aspx
 (Also located on the Outagamie County Fair website and Premium Book.)
 This is a summary of animal health requirements for fairs, shows and exhibitions only. They are not necessarily the same as requirements for importing animals into Wisconsin or moving them within the state for other purposes. They may change if animal diseases occur in Wisconsin or elsewhere, so you should always check our website or contact us for current information.
2. Animals that show evidence of having contagious or infectious diseases may not be commingled (or housed/kept) with other animals at a fair, show, or other exhibition in such a way as to allow disease to spread. Such animals should not attend the fair, show, or exhibition. Animals may be denied entry if they arrive at these events with contagious or infectious diseases, isolated and/or removed if they develop disease after arriving, or be subject to other action as would be necessary to control disease. (Animal Health Fair Rules: Diseases)
3. Bovine animals with ringworm, mange, warts or scab will be removed from the fair or exhibition premises, unless the veterinarian in charge finds warts or ringworm lesions are incapable of transmitting disease. (Animal Health Fair Rules: Diseases)
4. Each youth/family is responsible for the health of their animals and should have a veterinarian identified for their animals in case of animal illness or accident. Costs for any illness/accident are the responsibility of the person showing the animal.
5. Each animal entered must be fed and cared for at exhibitor's expense and risk. It is the responsibility of the exhibitor to continue caring for the animal through the end of the fair.

6. The Outagamie County Fair will appoint a licensed veterinarian to conduct a daily inspection of all livestock at the Fair. If there is a problem with an animal, the exhibitor shall be responsible for the cost of the treatment and veterinarian call. The appointed licensed veterinarian shall also have the responsibility of reviewing all records and test results required for entry to the Fair.

Replacement animals for showing

1. If an animal cannot be shown for health reasons, another animal may be shown in the same class and lot if approved in writing by a dairy superintendent up until Fair entry day. But you may not bring an additional animal. Fair office must be notified of change.

Animal ID & Vet Check Information

- This form must accompany your animals upon arrival at the Outagamie County Fair. One check-in form is required per species of animal per exhibitor.

Premise Identification Requirements

- Livestock premise identification numbers are mandatory by state law for all locations where animals are housed in Wisconsin.
- When including the livestock premise identification number on the animal check in form, please use the identification number for the location where the animal is primarily housed.
 1. The farm Premise ID number must be entered on the fair entry form.
 2. Wisconsin approved identification must be entered on the entry form for all animals.
 3. Entries will not be accepted without animal ID or Premises ID
 4. Premise ID is required on the Animal Check In Form

Milking Cows

- All exhibitors who wish to exhibit a milking cow, must have a “Producer Affidavit of Non-Use of rBGH” form signed and turned in to the Outagamie County fair office. This form will be available on the county fair’s website by June, 2019.
- Cows which are milked in the parlor will have their milk piped into the bulk tank. Exhibitors can milk their cow with a bucket milker, however this milk must be dumped. Any milk from bucket milkers is NOT allowed to be dumped in any bulk tank and sold for human consumption.

Premiums and Awards

1. If a junior champion of a breed is selected as grand champion over the senior champion of that breed, the senior champion of that breed will not be allowed to compete for the Supreme Senior Champion Female.
2. A Champion Bred and Owned female will be selected from the highest placing Bred and Owned animals in each class. The junior exhibitor’s name must be currently listed on the registration certificate/paper as an owner or co-owner of the entry. The same exhibitor’s name must also be listed as the original breeder or co-breeder on the registration certificate/paper.
3. Premiums paid on a group basis. Junior, senior, and grand champion ribbons are awarded for each breed at the discretion of the dairy judge.

4. In the event that exhibitors do not keep the animals and facilities in a sanitary and attractive manner, the department superintendent may penalize exhibitors and the penalty may be deducted from the premium won by the exhibitor.

Animal Fitting & Grooming Policy

1. All animals should be well-groomed throughout the Fair. They are a part of a display which reflects on the Outagamie County Junior Fair. For information about animal grooming, see the "Showing Ready: A beginner's guide to showing dairy cattle: Volume 2" found on the Outagamie County Fair website or the UW-Extension Outagamie County website.
2. Each animal entered must be fed and cared for at exhibitor's expense and risk. It is the responsibility of the exhibitor to continue caring for the animal through the end of the fair. (IAFE Show Ring Code of Ethics #2)
3. No shredded newspaper should be used in animal stalls. Youth must provide straw, shavings, or other acceptable forms of bedding. Stall mats are permitted at the fairgrounds. Bedding must not exceed 8" high.
4. Animals and exhibit must be clean and in place by 9 AM each day and must remain clean throughout the day.

Animal Feeding/Watering Utensil Policy

1. The Wisconsin Dept. of Agriculture, Trade and Consumer Protection urges that every precaution be taken on the part of exhibitors to use individual utensils in caring for animals (1996 WSFL Handbook 7). The use of common watering and/or feeding troughs is prohibited at the Outagamie County Junior Fair.

Wash Rack

1. Washing animals is only allowed at the wash rack. Any exhibitor found to be washing animals outside of that area will be reported to the Fair Manager.

Animal Waste Policy

1. Manure is animal waste and can be recycled. In order for it to be used as a recycled product, it must be kept free of all debris (such as aluminum, paper, etc.) and be disposed of as directed by superintendents.

Showmanship Rules

1. For showmanship, youth must show an animal exhibited as his or her project animal. An animal may only be shown once for showmanship.
2. For showmanship, youth may show an animal from the open class show if the animal is owned by the youth.
3. Exhibitors must be pre-entered and on the judging list in order to win showmanship.
4. In case of member entering only one animal needing to stay home for vet certified health reason, member would be able to exhibit another animal entered in junior fair for showmanship only.

Exhibit Release

1. Entries cannot be taken from the fairgrounds until Sunday evening at 5:00 P.M., otherwise premiums will be withheld.
2. Dairy animals may be released at 7:00 p.m. on Saturday by the dairy superintendent to be transported directly to district/state breed shows. Proof of entry in the show must be provided by the exhibitor.
3. If an exhibit is removed from the Fair without permission, the superintendent will report to the Fair Manager.

Penalties & Consequences

1. If a rule is broken, there will be a loss of premiums, loss of ribbon or trophy, or possible loss of showing the following year at the recommendation of the Dairy Committee to make the penalty to fit the infraction, with the final authority resting with the Fair Board.

Dress Code

1. Exhibitors may not wear shirts which identify them to a farm or herd while in the show ring.
2. Exhibitors must wear proper footwear, consisting of closed toed shoes, at all times when working with cattle.

Superintendents

1. Superintendents are employees of the Outagamie County Fair Association and should be treated with respect.

Barn Decorations

1. It is recommended that barn decorations be the same within each club. If two clubs are housed together, the decorations should be the same. It is recommended to follow the theme of the fair.

Ethics

1. Tampering, and/or inhumane treatment as determined by lead veterinarian and superintendent; and/or misrepresentation as to breeding, age, ownership and any other irregularity in showing will be considered fraud and deception.
2. To maintain a high degree of confidence and integrity in the livestock shows, the Outagamie County Fair reserves the right to disqualify any animal fitted in an unethical manner and to disqualify the exhibitor. Unethical fitting shall include any injection of gas, solid, or liquid to alter the normal conformation. In addition, it shall include any cutting or tearing of the hide, cutting or tearing underneath the hide or removal of tissue in any attempt to alter the shape or appearance. It shall also include attempts to disrupt or change normal dental development, dyeing or coloring hair, adding artificial tailheads, polls, hair and heels, as well as any attempt to change the confirmation and degree of firmness, by administration of fluids internally or externally in a liquid or solid state. The use of clenbuterol is prohibited.
3. All exhibitors, their immediate family and any other parties involved in the unethical fitting and showing of an animal will be subject to the forfeiture of award(s) and premium(s). This might include forfeiture of auction proceeds; and/or dismissal from the fairgrounds; and/or being barred from competition immediately and in the future at the Outagamie County Fair.

State Fair Eligibility

1. To participate in the Outagamie County State Fair Junior Dairy delegation, youth must belong to an Outagamie County 4-H Club, their county youth dairy organization, or local FFA chapter.
2. UW-Extension has the lead authority on the “County Exhibit”.
3. To participate in State Fair, each member must be YQCA certified.
4. To participate in State Fair, each member must attend one county educational meeting. (Example: dairy project training, dairy judging workshop, quiz bowl) It is recommended by State Fair to attend three educational meetings (county, state, or national).
5. Youth between the ages of 12-19 inclusive as of January 1, and a member of 4-H as of December 31, or FFA/Junior Breed Association as of March 1, are eligible to participate.
 - a. Youth must be registered through 4-H Online by the dates above (5). This requirement is for communication purposes.
6. State fair exhibitors must exhibit an animal at the county fair. The only exception is when a breed’s junior state show conflicts with county fair, the exhibitor may choose to show at the junior state show instead of the county fair.
7. Member is allowed to exhibit up to three animals (if at least one of the three is a cow in production, otherwise if the member shows only heifers, they can show up to two).
8. Outagamie County 4-H Dairy State Fair delegation (exhibitors and parents) will prepare a budget and each exhibitor will pay the amount per head at the time entries are due. If money is left over, it will be refunded.
9. Any exhibitor who is sent home from the Wisconsin State Fair will not be allowed to exhibit at the Wisconsin State Fair the following year.
10. Any participants who do not follow the guidelines listed in this document may be required to appear before Outagamie County UW-Extension 4-H Youth Development staff for discussion. Please refer to the Wisconsin 4-H Youth Development Code of Conduct for consequences.
11. Outagamie County State Fair Dairy Coordinator and /or Lead Chaperone will be appointed by the Outagamie County 4-H Youth Development staff and/or Wisconsin State Fair.
12. All participants must follow the guidelines set forth by the Outagamie County State Fair Dairy Coordinator/Lead Chaperone.

State Fair Entry Requirements

Refer to the Wisconsin State Fair Junior General Rules and Regulations and the Wisconsin State Fair Junior Dairy Cattle Entry Information for full and up to date information:

1. See the “Junior General Rules and Regulations” section on www.wistatefair.com for eligibility requirements. For a summary of Youth Center regulations for livestock exhibitors, refer to the Tommy G. Thompson Youth Center Rules located in the “Junior General Rules and Regulations” section on www.wistatefair.com as well as the “Youth Center Lodging Registration Form” on www.wistatefair.com.
2. **ENTRY CLOSING DATE: May 17th – 7 pm (Central Time) online entry deadline**
3. **ENTRY FEES:**
 - Dairy Cattle: \$10 per head.
 - Showmanship: No Charge; all exhibitors will be entered
 - All Substitutions: NO CHARGE (potential substitutes must be identified by May 17th)
 - Late Entry* (until May 24th) \$100 per exhibitor plus original class entry fees
 - * Anything entered online after 7 pm Central Time May 17th is considered late and late fees apply. Late entries are permitted until May 24th (online) with proper fees providing the animal(s) being entered was/were eligible at the time entries were made.
 - Entries will not be considered unless accompanied by full remittance. Wisconsin State Fair reserves the right to reject, accept or conditionally accept any entry or late entry from any exhibitor.
4. Entries will not be considered unless accompanied by full remittance and proper forms are sent directly to Wisconsin State Fair. **THERE ARE NO REFUNDS OF ENTRY OR ADMISSION FEES**
5. Wisconsin State Fair Management reserves the right at any time to refuse entries or prohibit the exhibit of animals entered or not sufficiently presented to be a credit to the breed represented.
6. **Entries must be submitted online.**

Exhibitor Deadline Checklist:

- Due Date Entry: May 17th online (7 pm, Central Time)
 - YQCA Certification May 17th submit certification number with entries (online)
 - Youth Center Registration: May 17th submit with entries (online)
 - Youth Center Health Certificate: May 17th submit with entries (upload, email, fax or mail) but will accept until July 1st
 - Registration Certificate: July 1st email copy to: entryoffice@wistatefair.com or fax to: 414.266.7057. Registration certificates may also be uploaded and submitted with online entries.
7. Entries with proper fees, must be submitted online to Wisconsin State Fair. Entries must contain complete information including class number, birthdate, tattoo, name and registration number. **New for**

2019! A copy of the official breed registration certificate for entered animals must be submitted by JULY 1st. Registration certificates can be submitted by:

- uploading a pdf with online entries OR
- faxing a copy to 414.266.7057 (Attn: Entry Department) by July 1st
(Please note: a cover sheet **MUST** be included which includes the exhibitor's name and number of pages being faxed) OR
- emailing a copy to entryoffice@wistatefair.com by July 1st

8. Exhibitors may NOT enter more animals than the total allowed to show.
9. **Substitution:** For every animal entered a potential substitute can be identified (within department) at the time of entry. After the entry deadline, an exhibitor may only substitute animals from the potential substitute list submitted at the time of entry (May 17th). If a substitute needs to be activated prior to July 29th please email entryoffice@wistatefair.com and include the name of the entered animal being dropped, the name of the substitute being activated and attach a copy of the animal's registration certificate. To activate a potential substitute animal after July 29th, please notify the department staff at check in and present the animal's registration certificate.
10. There are no mandated registration paper ownership requirements and/or registration/transfer deadlines for owned, co-owned and non-owned animals with the exception for Bred and Owned entries. The previous "Managerial Form" for co-owned and non-owned animals is no longer necessary. Exhibitors must simply check the box "Owned", "Co-Owned" or "Non-Owned" when entering.
11. Wisconsin State Fair will honor more restrictive rules established by youth organizations and county fair management.
12. Once entries are received Wisconsin State Fair will confirm eligibility of a junior member in good standing with the declared youth organization and local county Fair management.
13. For a summary of Youth Center regulations for livestock exhibitors, refer to the Tommy G. Thompson Youth Center Rules located in the "Junior General Rules and Regulations" section on www.wistatefair.com as well as the "Youth Center Lodging Registration Form" on www.wistatefair.com.

Wisconsin State Fair Junior Show Exhibitor Expectations

(Refer to Wisconsin State Fair Junior General Rules & Regulations)

1. All Junior Show exhibitors/participants must behave in accordance with applicable federal, state and municipal laws. Junior Show exhibitors/participants must behave in ways which are acceptable to other participants, adult advisors and youth organizations and uphold high standards of behavior by respecting the ideas, abilities, and bodies of others. The use of language, gesture, print or media found to be objectionable to others is not permitted. Wisconsin State Fair Staff and adult facilitators will determine the occurrence of inappropriate behavior and take appropriate actions.
2. Junior Show exhibitors/participants should wear program identification to all activities (if applicable) unless removal is specified. Junior Show exhibitors/participants should use good judgment selecting clothing appropriate for weather and occasion, abiding by any established show dress code. Clothing which is revealing, with obscene language/pictures or with drug, tobacco or alcohol advertising is inappropriate.
3. All Junior Show exhibitors/participants must cooperate with all adult advisors, Wisconsin State Fair Staff or adult facilitators and should contact Wisconsin State Fair Staff with any conflicts or challenges during the event.
4. Junior Show participants should refrain from all sexual activity, participating in initiation ceremonies, hazing, harassment and other behaviors which involve humiliation or embarrassment of another person. Such activities will not be tolerated. Kissing and other displays of personal affection are in poor taste and are not acceptable.
5. All exhibitors must abide by the Wisconsin 4-H Youth Development Code of Conduct, found on page 16 of this handbook.

Consequences of Disciplinary Action

1. Families of participants removed from the program will be responsible for the participants' transportation, including bus/plane fares and supplemental "Unaccompanied Child" fares or expenses for a chaperone. Registration, lodging or other participant fees will not be reimbursed.
2. If damage/destruction of property occurred, participants will be assessed for the cost of damages and repairs.
3. Participants removed from the program may be required to relinquish all prize money to meet his/her financial obligations for activities.
4. Any participants who do not follow the guidelines listed in this document may be required to appear before a Disciplinary Review Committee in addition to consequences which occur during the event.
5. Disciplinary action may result in a restricted opportunity or loss of privileges to participate in future Outagamie County Dairy related activities for the involved members.
6. Youth who break public laws will be subject to legal action by law enforcement authorities.

WISCONSIN 4-H YOUTH DEVELOPMENT

CODE OF CONDUCT

The 4-H motto is “To Make the Best Better”. From club meetings to state events, 4-H youth represent Outagamie County 4-H. What you do, what you say, and how you act give people an impression of Outagamie County 4-H. We want people to think of our county program as it makes better citizens for our clubs, our communities, our country and our world.

To help you represent Outagamie County positively, please use the following guidelines whenever you are with a 4-H group or at any 4-H sponsored event in or out of the county.

As a 4-H participant, I will:

- adhere to program rules, curfews, dress codes, policies, and rules of the facility being used.
- conduct myself in a courteous, respectful manner, use appropriate language, exhibit good sportsmanship, and provide a positive role model.
- comply with local, state and federal laws.
- abstain from use of alcohol, illicit drugs, and tobacco during 4-H events and activities.
- fully participate in scheduled activities and orientations.
- respect others' property and privacy rights.
- abstain from child abuse (physical, sexual, emotional and neglect), harassment, hazing and bullying.
- accept personal responsibility for behavior including any financial damage.
- adhere to safety rules.

Consequences for violating any part of this Code of Conduct may include, but are not limited to:

- removal from participation in the event in which the Code of Conduct has been violated (at the individual's expense).
- suspension of membership.
- sanctions on participation in future 4-H events.
- forfeiture or repayment of financial support for the event.
- removal from leadership positions held.

It is the responsibility of all program participants to reinforce the code of conduct and intervene when necessary to enforce the rules.

WISCONSIN 4-H YOUTH DEVELOPMENT

VOLUNTEER BEHAVIOR EXPECTATIONS

Families, individuals, and organizations trust the University of Wisconsin-Extension to provide quality leadership and care for those who are involved in Extension-sponsored programs. The opportunity to work as a volunteer with UW-Extension is a privileged position that should be held only by those who are willing to demonstrate behaviors that fulfill this trust.

All UW-Extension volunteers are required to complete the UW-Extension Youth Protection program. This includes: 1) a background check for arrest and conviction records, 2) participation in a volunteer orientation program, and 3) signing the Volunteer Behavior Expectations form. The primary purpose of this process is to ensure the safety and well-being of all participants (i.e., youth, adults, salaried and volunteer staff).

UW-Extension volunteers are expected to abide by the following behavior standards established by UW-Extension and to conduct themselves as positive role models for program participants. All UW-Extension volunteers are ultimately accountable to UW-Extension for their UW-Extension related activities.

As a UW-Extension volunteer, I will:

- Cooperate with and support UW-Extension staff to jointly further the mission of the UW-Extension.
- Accept supervision and guidance from UW-Extension staff or designated management volunteers.
- Conduct myself in a manner that is in the best interest of program participants and UW-Extension and will not use the volunteer position or title for purposes of private or personal gain.
- Use appropriate University research based resources/information.
- Make all reasonable efforts to ensure that programs are accessible to all individuals regardless of race, color, sex, creed, disability, religion, national origin, ancestry, age, sexual orientation, pregnancy, marital or parental status.
- Abide by all local, state and federal laws and UW-Extension and U.S.D.A. rules, policies and guidelines.
- Conduct myself with courteous manners and language, exhibiting good sportsmanship, serving as a positive role model, treating others with respect, and demonstrating reasonable conflict resolution skills.
- Not consume or be under the influence of alcohol or illegal substances while in the role of a UW-Extension volunteer, nor allow youth participants under my supervision to do so.
- When transporting youth or adults, operate motor vehicles and other equipment in a safe and reliable manner and only with a valid operator's license and the legally required insurance. I will comply with all motor vehicle-related state regulations and laws.
- Treat animals in a humane manner and teach program participants to provide appropriate animal care and management.
- Report suspected verbal, sexual, physical abuse and neglect of youth to local authorities.
- Not conceal carry firearms and/or weapons while acting in a volunteer role. I understand that if I am a 4-H Youth Development shooting sports volunteer, I am expected to openly carry/transport 4-H shooting sports equipment in designated areas.
- Immediately notify my county UW-Extension Educator/Agent of any changes with my status (e.g. contact information, criminal arrest, charge or conviction history, driving privileges, etc.)

I have read and understand and agree to abide by these expectations for volunteers. I understand that suspension or termination of my position as a volunteer will result if I do not meet these expectations. Acceptance of the expectations should be done in 4HOnline.

(From: Youth Protection Supplemental Materials)

Outagamie County

Wisconsin State Fair Junior Dairy Participant Agreement

I, as a member of the Outagamie County Wisconsin State Fair Junior Dairy delegation, have read and understand the guidelines of the Outagamie County 4-H Dairy Education & Policy Handbook. I agree to follow and abide the guidelines set forth in this handbook, which includes the Wisconsin 4-H Youth Development Code of Conduct.

Failure to meet these guidelines may result in:

- A required appearance before the Outagamie County 4-H Youth Development staff.
- Disqualification to participate in future Outagamie County 4-H Dairy and possibly all project activities.

Printed Exhibitor(s) Name _____

Exhibitor(s) Signature _____ Date: _____
_____ Date: _____
_____ Date: _____

I, as a parent(s) or guardian of the above individual(s), and as such, a participant of the Outagamie County Wisconsin State Fair Junior Dairy delegation, have read and understand the guidelines of the Outagamie County 4-H Dairy Education & Policy Handbook. I have shared the Outagamie County 4-H Dairy Education & Policy Handbook with the above individual(s) and we, [youth and adult(s)], agree to follow and abide the guidelines set forth in this handbook, which includes the Wisconsin 4-H Youth Development Code of Conduct.

Failure to meet these guidelines may result in:

- A required appearance before the Outagamie County 4-H Youth Development staff.
- Disqualification to participate in future Outagamie County 4-H Dairy and possibly all project activities.

Parent(s) or Guardian Signature _____ Date: _____
_____ Date: _____

This agreement must be signed and returned to the Outagamie County UW-Extension Office, 3365 W Brewster St, Appleton, WI 54914 by May 10, 2019

Note: If there are more than one dairy member in the family, all members may sign one agreement.