

# Outagamie and Calumet County 4-H Camp



## 2023 4-H Camp Youth Staff Application Materials

### Outagamie and Calumet County 4-H Camp: August 6-9

***Application deadline: December 31, 2022***

Interviews: January 10, 2023, 6:30-8:30 pm in Outagamie County or  
January 12, 2023, 6:30-8:30 pm in Calumet County

All applicants must attend one interview or contact local educator.

#### **This packet contains:**

- Brief Descriptions for Youth Camp Staff Positions
- Youth Camp Staff Application
- **TWO** Recommendations that need to be completed by non-relatives for new applicants
- **New this year!** - **TWO** Reflection questions that need to be answered by returning staff

#### ***The following items are due from you by December 31, 2022:***

- Application
- TWO Adult Recommendations for new applicants (sent directly from the adults)
- ONE Reflection question from returning staff

The **TWO Adult Recommendations** should be obtained from adults who know you well and who are not related to you. Examples of someone you may ask for a recommendation from include teachers, 4-H club leaders, 4-H project leaders, employers, and advisors/mentors from organizations you are involved with. Recommendation forms should be printed and provided to individuals you are seeking a recommendation from along with a pre-addressed, stamped envelope for them to return to the Extension office.

We look forward to reviewing your applications and planning for an awesome 2023 4-H Camp!

**DEADLINE: DECEMBER 31, 2022**

Calumet County UW-Extension  
Attn: 4-H Camp  
206 Court St.  
Chilton, WI 53014  
[carlea.liermann@wisc.edu](mailto:carlea.liermann@wisc.edu)  
(920) 849-1450

Outagamie County UW-Extension  
Attn: 4-H Camp  
3365 W. Brewster St.  
Appleton, WI 54914  
[alicia.schroederhaag@wisc.edu](mailto:alicia.schroederhaag@wisc.edu)  
(920) 832-5127

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**THANK YOU!**

## Outagamie and Calumet County 4-H Camp

### Youth Position Descriptions

#### Junior Director

- Works with 4-H Youth Development Staff to plan camp/trainings
- Assists in developing the overall camp schedule and planning large group activities
- Reports directly to the 4-H Youth Development Staff
- Works cooperatively with youth and adult staff to provide camper supervision during early morning transition and evening hours.
- Communicates with each youth staff member daily to help address challenges they may be facing while at camp
- Coordinates and delivers camp announcements
- One or more year of 4-H camp counselor experience recommended
- Minimum age of 17 years by date of camp

#### Outpost/Adventure Counselor

- Works directly with campers, supporting the emotional and physical needs of campers
- Participates in programs with campers
- Develops short lesson plans to prepare for free time activities and nightly reflections
- Works cooperatively with youth and adult staff to supervise and manage camper behavior
- Assist in coordinating meals, games, and activities
- Minimum age of 16 years by date of camp

#### Base Camp Cabin Counselor

- Works directly with campers, supporting the emotional and physical needs of campers
- Participates in programs with campers
- Develops short lesson plans to prepare for cabin time activities and nightly reflections
- Works cooperatively with youth and adult staff to supervise and manage camper behavior
- Minimum age of 15 years by date of camp

#### Base Camp Junior Counselor

- Assist cabin counselor in working directly with campers
- Work cooperatively and communicate with youth and adult camp staff
- Minimum age of 14 years by June 1, 2023

#### Program Staff

Works together with an adult volunteer in one of the following areas:

**Crafts** – Plan and lead a variety of craft activities (i.e., arts and crafts)

**Recreation** – Plan and lead a variety of recreation activities (i.e., all-camp games, water olympics)

**Nature** – Plan and lead a variety of nature activities (i.e., hikes, archery, fishing, etc.)

**Evening Program** – Plan and lead campfire/flag ceremonies

- Will develop lesson plans and supply lists for camp program one month prior to camp
- Provide assistance and support for cabin counselors during cabin times (i.e. early morning, before and after meals, late evening, and lights-out); will also sleep in a camper cabin
- Communicate with fellow youth and adult camp staff, including Junior Director and 4-H Youth Development Staff, regarding camper, staffing, or program needs or issues that arise
- One or more year of 4-H camp counselor or leadership experience recommended
- Minimum age of 15 years by date of camp

**Outagamie and Calumet County 4-H Camp**  
**4-H CAMP YOUTH STAFF APPLICATION**  
*Applications due December 31, 2022*

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
First Middle Initial Last

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_  
City State Zip

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Best phone number to reach **YOU**: \_\_\_\_\_ Gender: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name of Parent(s)/Guardian(s): \_\_\_\_\_

**Please Check One:**

- I am a Calumet County 4-H member of \_\_\_\_\_ 4-H Club
- I am an Outagamie County 4-H member of \_\_\_\_\_ 4-H Club
- I am a 4-H member from \_\_\_\_\_ County
- I am a community/non 4-H member

**Please select your t-shirt size** (Y= youth sizes, A = adult sizes)

- YS   YM   YL   YXL   AS   AM   AL   AXL   AXXL

What grade are you currently in?

- 8<sup>th</sup> Grade   9<sup>th</sup> Grade   10<sup>th</sup> Grade   11<sup>th</sup> Grade   12<sup>th</sup> Grade   13<sup>th</sup> Grade

**What is your previous camp experience?**

Number of years as a camper: \_\_\_\_\_ Location and type of camp: \_\_\_\_\_

Number of years as a counselor: \_\_\_\_\_ Location and type of camp: \_\_\_\_\_

**Position(s):** Please rank the positions you are applying for, in order of preference, with **1** being your first choice, **2** being your second choice, etc. Leave blank if you're not interested. Please see descriptions on page 2.

\_\_\_\_ Junior Director   \_\_\_\_ Outpost/Adventure Counselor   \_\_\_\_ Cabin Counselor

\_\_\_\_ Jr. Counselor   \_\_\_\_ Program Staff - Crafts   \_\_\_\_ Program Staff – Recreation

\_\_\_\_ Program Staff - Nature   \_\_\_\_ Evening Program Director

**Which interview time are you planning on participating in?** All applicants are expected to attend an interview.

- January 10 in Outagamie County    January 12 in Calumet County

**\*\*\*More on Reverse Side\*\*\***

## Outagamie and Calumet County 4-H Camp 4-H CAMP YOUTH STAFF APPLICATION (Page 2 of 2)

**ALL Camp Youth Staff Expectations:**

- I understand I'm applying to be a Camp Youth Staff member, and will keep in mind that my commitment is beyond the one week of summer when camp occurs
- I will be expected to promote camp at local 4-H clubs, actively attend 4-H camp planning meetings, and participate in post-camp evaluation.
- I will be required to attend one interview session either January 10, 2023 in Outagamie County or January 12, 2023 in Calumet County or contact my local educator for alternative arrangements.
- I will be required to attend a camp staff orientation on February 21, 6:30-8 p.m., statewide camp staff trainings, and other trainings as scheduled.
- I will assist in providing a safe, inclusive, and positive learning experience for all.
- I will accept that responsible behavior includes no possession or use of alcohol, tobacco, non-prescription drugs, and weapons before, during, or after this camp experience.
- I will abide by the camp policy that no food/candy may be in cabins/tents, cell phones and radios/music players, if brought to camp, must be used minimally and will be commandeered by 4-H Youth Development staff until the end of camp if being used excessively or inappropriately.
- I will follow camp guidelines as they pertain to my safety and the safety of others.
- I will refrain from participating in initiation ceremonies, hazing, harassment, and other behaviors that involve humiliation of embarrassing another person. Such activities will not be tolerated.
- I understand if I'm unable to attend an interview, I may forfeit my opportunity to participate as a camp youth staff member for the 2023 camp program.
- **All summer camp youth staff must be 14 years of age or older by June 1, 2023.**
- **I agree to fulfill these expectations, and further understand failure to meet all of these expectations could result in the loss of the opportunity to participate as a youth staff member for the 2023 summer camp program**

Youth Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I understand and agree with the camp guidelines that my son/daughter/ward has agreed to. If the agreements are broken, I understand that it is my responsibility as a parent to provide transportation home for my son/daughter/ward.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Outagamie and Calumet County 4-H Camp CAMP YOUTH STAFF RECOMMENDATION FORM FOR NEW STAFF ONLY

Name of Applicant: \_\_\_\_\_

As part of the process for selecting youth for Outagamie & Calumet County 4-H Camp Staff, the selection committee is seeking recommendation and information for each candidate. The applicant would be responsible for mentoring youth in grades 3-8 at a four-day residential camp. Please provide us your input, to the best of your ability, regarding the following areas:

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Unknown</u>
• Leadership qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Participation in extracurricular activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Positive attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Willing to work as a team member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Willingness to learn new things	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Experience with children in group setting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What is your relationship to this individual? \_\_\_\_\_

Please provide additional comments in the space below:

Would you recommend this applicant for a camp youth staff member?     Yes                       No

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN THIS FORM BY DECEMBER 31, 2022 TO:**

Calumet County UW-Extension  
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• Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Please provide additional comments in the space below:

Would you recommend this applicant for a camp youth staff member?     Yes                       No

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Outagamie and Calumet County 4-H Camp  
CAMP YOUTH STAFF  
REFLECTION QUESTION FOR RETURNING STAFF**

Name of Applicant: \_\_\_\_\_

Directions: Please take a few minutes to respond to the following questions. These should be well thought out responses, at least 5-7 sentences in length. Please note that if you have not been on staff in the past two years you need to submit 2 letters of recommendation.

**What have you learned from your experience as a camp counselor that has made you a stronger leader? Where, besides camp, have used what you learned?**

**What will you bring to the team that may be different than last year to improve the summer camp programs?**

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